



DCG CORPORATION - CURRICULUM PERFORMANCE COMMITTEE TERMS OF REFERENCE

1. The Curriculum Performance Committee is a committee of the Corporation.

Although there is no requirement to form a Curriculum Performance Committee, the Corporation strongly believe there should be a forum that enables focus on, and scrutiny of, curriculum performance, including the quality of teaching and learning. This forum will provide an opportunity for Governors to become more closely involved in the development of the curriculum and the organisation's pursuit of high standards in all aspects of its work.

2. The Committee shall consist of a minimum of three members appointed by the Corporation.

Membership may include additional persons with relevant experience who are not Governors who have been recommended by the Search & Governance Committee, and approved by the Corporation, to be Co-opted External Members of the Committee.¹

3. The Committee shall be served by the Clerk to the Corporation.
4. The Chair, if not appointed by the Corporation, shall be elected from within and by the members of the Committee.
5. The quorum shall be three members of the Committee, excluding any external co-optees. In the event of the Chair being unable to attend, the remaining members shall elect a Chair from among those present.
6. The Chair shall have the power to invite other individuals to attend any meeting if deemed appropriate to the business. It is expected minimum membership from the organisation's staff will be all curriculum leads.
7. The Committee shall: -
 - Oversee curriculum, apprenticeship and partner performance and impact.
 - Oversee teaching and learning performance and impact.
 - Monitor that strategies to upskill and retrain the adult workforce are effective.
 - Recommend and oversee progress towards the Quality Improvement Plan.
 - Review compliance and effectiveness of policies and procedures regarding

¹ Co-opted External Members have no voting rights



equality and diversity and safeguarding (including Prevent).

- Recommend quality targets/ key performance indicators (KPIs) and monitor in-year performance via KPIs, such as retention and attendance and assess actions to improve if necessary.
 - Review end of year predictions and assess plans intended to address any identified issues.
 - Actively participate in the annual self-assessment review and make recommendation to the Corporation on the organisation's overall self-assessment.
 - Consider curriculum design and development and any compliance matters with education policy.
 - Review the organisation's performance with the performance of similar institutions nationally.
 - Monitor risks that affect the curriculum and quality of the organisation.
 - Maintain oversight of the performance of the College's nursery provision
 - Maintain overview of requirements of Ofsted's Common Inspection Framework for Further Education and Early Years (College Nursery).
 - Receive regular updates on complaints and compliments, monitoring common themes.
 - Receive and review student voice.
8. The Committee has no power to make spending decisions outside of the annual budgeting process. Any additional requirements to allocate resources are to be referred to the Corporation.
9. The Committee is entitled, wherever it is satisfied that it is appropriate to do so, to go into confidential session and (subject to the rules of quoracy at paragraph 5 above) to exclude any, or all, participants and observers, except the Clerk to the Corporation.
10. The Minutes of the Committee shall be submitted to the next full meeting of the Corporation for information and/or approval as appropriate.

Agreed by the Committee 17 February 2015
Reviewed by the Curriculum Performance Committee on 1 December 2022
Approved by the Corporation on 12 December 2022
Reviewed by the Curriculum Performance Committee on 12 September 2023
Approved by the Corporation on 23 October 2023